**SME IMPROVEMENT GRANTS: Eligibility Questionnaire**

**If your organisation is interested in seeking European funds through the Tilbury CLLD programme, please complete this form and return it via email to TilburyCLLD@thurrock.gov.uk.**

***Please note*** that completion of this form does not constitute a contractual agreement between Thurrock Council, the Accountable Body for the Tilbury CLLD Programme (Tilbury CLLD), and your organisation. Additional stages of the application process will need to be completed.

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| --- | --- |
| **Company name:** |  |
| **Company address:** |  |
| **Postcode:** |  | **Website:** |  |
| **Nature of business** |  | **Owner(s) of business:** |  |
| **What is your company’s trading status?** |  | **Company creation date:** |  |
| **Company registration no.** |  | **If VAT registered. please state VAT registration no.** |  |
| **Contact name:** |  |
| **Job title:** |  |
| **Telephone:** |  | **Email:** |  |
|  Number of years of published accounts Copies of recent business accounts will help us with the grant process.  If available, please attach/enclose previous two years of accounts. (Accounts attached) |
| **If** **your company owns more than one quarter of another firm OR other firms own more than one quarter of your company, please also fill in the SME Business Grants Annex 1 and confirm you have done so:** |

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| 1. **No. of company employees?**
 |  | 1. **Is the company balance sheet more than €43m (approx. £39m)?**
 |  | 1. **Is the company annual turnover more than €50 mill (approx. £44 mill)?**
 |
| **No****Yes** **No****Yes** |
| **4. Please complete (most recent): Balance sheet total Annual turnover** ££ |  |
|  |  |  |
| **5. We need to know about any financial or other support you have received from any public body over the past 3 fiscal years.** a- Please provide details of support provided in the table below |  |
| **Details of support provided** | **Supplier** | **Date** | **Value** |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
| b- Has your company received any financial or other support**Yes****No** exceeding €200,000 (approx. £171,000) in total from any public body over the last 3 fiscal years)?**6. Has your company applied, or is in the process of applying, for support from any other publicly funded support programme? If so, please provide details below:****7. Please describe how you will spend the grant funding.** |
| **8. What is the estimated total project cost?** |
| **9. 50% of the project costs will be covered by the European Regional Development Fund grant** (**ERDF) grant funding. You will need to fund the remaining 50%. Please could you let us know how you intend to fund this e.g. company cash, bank loan, other (please explain).** |
| **10. Does your company have these policies?**  | Equality and Diversity Policy?A Sustainability Policy | **Yes****No****No****Yes** |  |

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| **By signing this form, you will be added to the Tilbury CLLD local network and agree to receive information about the programme** |
| **Date** |  | **Company contact signature** |  |
| **How we will use your information:** **Any personal data provided by sole trader or any individuals not representing a company (on the basis that this information is captured by the Data Protection Act) -** Thurrock Council will use your information to provide the service requested. We may share your personal data between our services and with partner organisations, such as government bodies and the police. We will do so when it is of benefit to you, or required by law, or to prevent or detect fraud. To find out more, go to [thurrock.gov.uk/privacy](https://www.thurrock.gov.uk/privacy). Get free internet access at libraries and community hubs.  **All information captured on this form -** This data will also be passed on to the MHCLG ERDF Managing Authority as part of the Tilbury CLLD ERDF grant programme requirements. Please read the ERDF privacy notice: <https://www.gov.uk/government/publications/european-regional-development-fund-privacy-notice/european-regional-development-fund-privacy-notice> |
| **Please tick the following if you do want to be contacted about these services by**  **Email Telephone Post** **We may also want to share this information with you’re the Business Essex, Southend and Thurrock Growth Hub. Please tick the following if you are happy for us to do so to enable a long-term, joined up approach to local service provision.**Please contact TilburyCLLD@thurrock.gov.uk if you wish to withdraw consent. |
| **OFFICIAL USE ONLY: Checked details including postcode , state aid and if applicable, C5 status**  **Date. \_\_\_/\_\_\_/\_\_\_\_\_\_\_\_\_**  | **Signed by project officer/manager:**  |